



BARGARH MUNICIPALITY

E-TENDER

FOR

PRIVATIZATION

OF

SANITATION WORK

Supply of labour for Sanitation Works including collection of solid waste from Door to Door , Road sweeping, Drain Cleaning, Bush Cutting ,trimming from Bargarh Municipality area for the year 2020-21

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Detail Annual Tentative Estimate for the Work: Supply of labour for Sanitation Works including collection of solid waste from Door to Door , Road sweeping, Drain Cleaning, Bush Cutting from Bargarh Municipality area for the year 2020-21

Sl.No.	Component	Functionaries	unit	No of days working	Rate Per Month	Amount Per Month
1	Supply of labour for Sanitation Works including collection of solid waste from Door to Door , Road sweeping, Drain Cleaning, Bush Cutting from Bargarh Municipality area for the year 2020-21	A. LABOUR @ 298/- PER DAY	177	26	52746.00	1371396.00
		B. EPF CONTRIBUTION 13%	177	26	6856.98	178281.00
		C. ESI CONTRIBUTION 3.25	177	26	1714.24	44570.00
		D.CESS CONTRIBUTION 1%	177	26	527.46	13713.96
		E. SERVICE CHARGES PER HEAD PER MONTH @ Rs.7/-	177	26	7.00	1239.00
TOTAL FOR 1 MONTH RS.					61651.69	1609200.81
2	ALL SANITARY EQUIPMENTS ie.GLOVES ,MAX, GUMBOOT, UNIFORM, BROOM STICK, BAMBOO BASKET, KANTA KODI, SADA KODI ETC	To be purchased and supplied by office of the undersigned	177		per 1 year	500000.00
TOTAL FOR 1 YEAR RS.					19810409.72	

Sd/-
Executive Officer
Bargarh Municipality

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OFFICE OF THE MUNICIPAL COUNCIL: BARGARH

No. 1148 /Dt. 18/05/2020

E-Procurement Notice

Bid Identification No.01/BGH-MUN/2020-21

1. Name of the work for which tender invited – Supply of labour for Sanitation Works including collection of solid waste from Door to Door , Road sweeping, Drain Cleaning, Bush Cutting from Bargarh Municipality area for the year 2020-21.
2. Estimated cost of work (monthly) – **Rs.16,09,201/-**
3. Eligible class of contractor – Intending firms/Service Providers/N.G.Os those are experienced in similar nature of work at least Ten year and other criteria given in the D.T.C.N
4. The Bid documents will be available in the web-site. <http://www.tendersodisha.gov.in> from **17 hrs of Dt. 19.5.2020 to 17 Hrs of Dt. 28.5.2020** for online bidding.
5. Bid identification No.01/BGH-MUN/2020-21.
6. Last date & time of receipt of Bid through online **17.00 of Dt. 28.5.2020.**
7. Opening of Bid on **Dt. 29.5.2020 at 11 Hrs.**
8. The bidder has to participate in online bidding only.

Further details can be seen from the e-procurement portal <http://www.tendersodisha.gov.in>

Sd/-

Executive Officer,
Bargarh Municipality

Memo No _____ /Dt. _____

Copy forwarded to the Editor, “SAMAJ”, “SAMBAD” with a request to publish the above Notice in one issue at the earliest and submit bill with three published copies in the name of Executive Officer, Bargarh Municipality for taking further action at this end. Complimentary copy of the Newspapers containing the tender call Notice may be sent to this office for reference and record. The cost of bill shall not be exceeded to the State Govt. I & PR rate.

Sd/-

Executive Officer,
Bargarh Municipality

Memo No _____ / Dt. _____

Copy submitted to the Collector & District Magistrate, Bargarh/ PD, DUDA, Bargarh/ District Labour Officer, Bargarh with a request to kindly display the same in their notice board for wide publication.

Sd/-

Executive Officer,
Bargarh Municipality

OFFICE OF THE MUNICIPAL COUNCIL: BARGARH

e-Procurement Notice

Bid Identification No.- 01/BGH-MUN-2020-21

The Executive Officer, Bargarh Municipality invites bids on Item rate basis in Single cover online mode for the work as detailed in the table given below from eligible class of contractor intending firm/Service Provider/NGOs those are experienced in similar nature of works at least **Ten(10) years**. Further details can be seen from the Website i.e. <https://tenderorissa.gov.in> and Bargarh Municipality website i.e. <http://www.bargarhmunicipality.in>. Any addendum /corrigendum/cancellation of tender can also be seen only in the said website.

Sl. No.	Name of the work	Estimate cost of work (Monthly)	E.M.D (Online)	Cost of tender paper (Online)	Class of Contractor	Agency	Period of contract
1	Providing Daily door to door collection (by bell ringing vehicle) Daily Road sweeping, Daily Drain cleaning, Daily Garbage lifting, Spraying disinfectants and sanitation service including collection of garbage, solid wastes from various sources to Dumping Yard, Bush cutting, Daily drain cleaning, transportation of all kinds of garbage/ waste from source to dumping yards/MCC/OCC/MRF Centre identified by the Municipal authority in 19 Nos. of Wards of Bargarh Municipality i.e. Ward No.01 to 19	Rs16,09,201.00	Rs. 1% of estimated value	Rs. 6,000.00	“C” or Equivalent	Registered firms/ Service Provider/ NGOs those are experience in similar nature of work at least for ten year in Central Govt./State Govt. or any Govt. undertaking Institution.	1 (One) Year

1. Bid documents will be available in website www.tendersodisha.gov.in from **17.00hrs of Dt. 19.5.2020 to 17.00Hrs of Dt. 28.5.2020** for online bidding
2. Bids must be accompanied with scanned copy of financial instrument towards EMD @ **1%** of estimated value for one year ONLINE MODE only in favour of the Executive Officer ,Bargarh Municipality and payable at Bargarh .
3. Bids must be accompanied with financial instrument towards cost of the tender documents amounting **Rs.10,000/-**(Non-refundable) in ONLINE MODE only in favour of the Executive Officer, Bargarh Municipality and payable at Bargarh.
4. Price Bid & technical Bid shall be submitted in online bidding only
5. The bidders must possess compatible Digital Signature Certificate of class II or Class III.
6. Bid must be submitted on from **17.00hrs of Dt. 19.5.2020 to 17.00Hrs of Dt. 28.5.2020**.
7. Bid shall be opened **at 11.00Hrs on 29.5.2020** in the office of the Undersigned in presence of the bidders or their authorized agents. If the office happens to be closed on the same date, the bid will be opened on the next working date at the same time and venue.

8. When the bid amount is up to 15 % less than the estimated cost in such an event, the Successful Bidder will deposit the ***additional performance security*** to the extent one times the differential cost of the bid amount. The performance security shall be deposited before Drawl of agreement in shape of Demand Draft/ Bankers Cheque pledged in favour of Executive officer, Bargarh Municipality payable at Bargarh and same shall be refunded to the bidder after closer of contact period without interest.
9. The service provider will provide Identity Card to each and every engaged labour.
10. The service provider will display name, address and Mobile Nos. of the labour engaged etc. at least three main identified spots .
11. The service provider will take the attendance of the labour in biometric machine & the same should be reported to the undersigned at the end of the every month accordingly the bill will be passed by the undersigned.
12. The Bid documents shall contain scan copy of (a) Valid Registration Certificate, (b) PAN Card (c) GST Certificate (d) Valid EPF & ESI Registration Certificate (e) Labour license from competent authority (f) Experience Certificate in similar nature of work issued by the competent authority from Municipal corporation/Municipality/ NAC/Govt. organization at least for Ten years.
13. The authority reserves the right to reject any or all bids without assigning any reason thereof.

Sd/-

**Executive Officer
Bargarh Municipality**

GENERAL TERMS AND CONDITIONS

01. The bidders are required to inspect and assess the entire geographical area of the Municipality and quote their rates of the labour charges for sweeping, bush cutting, drain cleaning, collection wastes from door to door including lifting & transportation of Solid Waste and disinfecting collection points and spreading disinfectants like bleaching powder etc. The Bidders are expected to examine all the instruction, terms and specification in the bid documents, Failure to furnish all information as per the bid document & submission of bids not substantially responsive to bid document in every respect will be at bidder's risk and shall result in rejection of the bid.
02. The bidder must have appropriate resources, Necessary expertise, Requisite manpower and supervisory ability to undertake the work.
03. The vehicles, fuel, driver, wheeled barrows and tricycle with dustbin, bleaching powder, phenyl, mosquito oil, spray machine & other tools & plant will be provided by Municipality authority.
04. In any day during inspection of work by the Municipal authority if not found satisfactory deduction as calculated will be deducted from the pay bill of the agency
05. The successful bidder shall execute as agreement with the Executive Officer of Bargarh Municipality within a week from the date of receipt of letter acceptance from Bargarh Municipality failing which the tender will be rejected and the EMD for security deposit will be forfeited.
06. In case of the service of the bidder is not satisfactory to Municipal Authority the Bargarh Municipality has liberty to close the contract with as single 15 days notice served by Bargarh Municipality to the bidder.
07. Bargarh Municipality reserves the right to extend the period of the contract if required with manual consent of the bidders after closing of the contract period.
08. Bargarh Municipality shall have the right to add / delete any condition to the agreement respectively as and when required for smooth management of the sanitation service and lifting of garbage.
09. The bidder should have the working experience in Bargarh Dist.
10. The bidder should have the Head office at Bargarh.
11. Preference should be given to bidder of Bargarh District.
12. In case of any dispute arising out of the contract the matter shall be decided as per law and as per the decision of tender committee of Bargarh Municipality.
13. The tender committee reserves the right to reject or cancel the tender of the lowest bidder if found dissatisfied in his/her previous year sanitation work of this Bargarh Municipality.
14. The authority reserves the right to negotiate and engage the second lowest bidder in case of default of cancellation of contract.
15. The bidder should not reduce the number of labourers and prescribed the minimum wages of labourers as per Odisha Gazette Notification No.11688/LC Bhubaneswar Dt.07.11.2019 of labour and ESI department, Odisha.
16. The bidders are required to take attendance of the labourer in presence of S.I in charge at Bargarh Municipality.
17. The bidders are required to submit the copy of wages register along with online EPF, ESI challan and online GST paid receipt to the Bargarh Municipality authority of previous month before receipt of monthly bill of next month.
18. The quoted rate shall stand valid for 1(one) year & enhance rate would be allowed to contractor during this period the minimum wages enhance by the govt.

19. The bid is meant for carrying out the work for a period of one year, Bargarh Municipality shall have the liberty to float any comprehensive contract during the currency of the contract period & no party will have right to challenge it.
20. Bargarh Municipality shall have the right to terminate the contract on the ground of improper performance and violation of the terms of the contract without assigning any reason by giving 15 days prior notice
21. Conditional and incomplete bid is liable for rejection.
22. Letter of authorization for representing the registered firm/entrepreneur/Private company/NGOs and to sign the bid document should be enclosed along with the bid document.
23. The rate should be clearly mentioned in the tender paper including EPF,ESI etc.
24. All the documents furnished by the bidders are subject to verification from the issuing authority. In case any manipulation is found, the EMD & Performance guarantee of any other amount deposited against this tender will be forfeited and steps shall be taken for black listing of the bidder.
25. The bidders have to submit all documents as per eligibility criteria shown in the bid documents along with quoted rates.
26. The S.I of Bargarh Municipality will supervise the sanitation work.

Sd/-

**Executive Officer,
Bargarh Municipality**

SCOPE OF WORK

A. (1) Sweeping & Door to door Collection with source Segregation :

(A) Sweeping of all the roads, lanes of entire ward is to be made daily; domestic refuses shall have to be collected daily from all households, shops, kiosks and vending zones. The MSW generated from road sweeping and door to door collection is /are to be accumulated in the dustbins/garbage bins(dry waste and wet waste separately) and transfer it to temporary stations /MCC/OCC/Dumping yard /MRF center identified by Bargarh Municipality as per the scope of work mentioned in item-3.

(B) Evening/night Cleaning should be made in the marketable area, Bus stand/Public places and main road area which is a mandatory condition in the sanitation work.

(2) Cutting of bushes & cleaning of drains:

The bushes & shrubs from roadside beams and conservancy lanes are to be cleaned by the agency, the road side drains are also to be cleaned i.e. removal of polythene, paper, foreign material and other floating materials to avoid chocking of the drains and the MSW generated are to be accumulated in the dustbins/garbage bins and transfer it to temporary stations/ MCC/OCC/Dumping yard /MRF center identifies by Bargarh Municipality as per the scope of work mentioned in item.3

(3) Collection & Transportation of Solid Wastes:

The Municipal solid wastes which is generated from various sources and accumulated as mentioned in item-1 and item-2 noted above is required to be collected and lifted from different collection points/dustbins of that particular ward/lanes and transported to the designated place/temporary transfer station /MCC/OCC/Dumping yard /MRF center as decided by the Bargarh Municipality. The collection points are to be disinfected by spreading of disinfectants like bleaching powder etc.

The Municipal Solid Waste includes the following:

1. Garbage arising from street sweeping and cleaning of drains.
2. Domestic refuses in segregation .
3. Garbage from roadside dustbins.
4. Garbage accumulated at temporary collection points identified by Bargarh Municipality
5. Garbage generated from bush and grass cutting from road side bushes ensuing proper garbage lifting and conservancy lanes.
6. Unidentified Dead animal.

(4) During any Local festivals, National Day Celebration or V.I.P Programme, Special Cleaning work and spreading of bleaching/lime stone shall be made by the Agency as per instruction of the Municipal Authority/Sanitary Inspector/Sanitary Supervisor of this Municipality, A special drive cleaning of drain shall be done by the agency before rainy season to avoid flash flood.

Sd/-

**Executive Officer,
Bargarh Municipality**

Eligibility criteria and General Instructions to Tenderers

Eligibility criteria:

The technical bid shall be accompanied with attested photo copy of the following requisite documents failing which the bid shall be rejected out rightly.

1. Credibility and experience certificate issued from the concerned Authority /Employer of a Govt./ULB/PSU of repute at least for 10 (Ten) years under whom the work is done for performing the similar nature of work i.e. Sweeping of streets, cleaning of drains, transporting of MSW.
2. Valid Registration Certificate.
3. PAN Card.
4. Up-to date GST Certificate 2019-20.
5. Valid labour license under contract labour (Regulation and Abolition) Act, 1970 (Minimum 200 labours).
6. Valid& up-to-date EPF registration certificate and deduction vouchers up to 2019-20issued from concerned RPFC.
7. EMD 1% of the estimated value for one year.
8. Credibility and experience certificate issued from the concerned Authority/Employer of a Govt. / ULB/ PSU of repute at least for Ten years the work is done for performing the similar nature of work i.e. sweeping of streets. Cleaning of drains, transportation of MSW.

Sd/-

**Executive Officer,
Bargarh Municipality**

SPECIAL CONDITIONS:

1	Payment shall be made by the agency to his employees/workers as per their category and nature of work which shall not be less than the estimated labour charges mentioned in Bid document following to minimum wages Act by Govt. of Odisha. It might be increased in Labour Charges, whether Govt. will hike the minimum wages during contract period.
2	The successful bidders shall execute an agreement with the Bargarh Municipality within 7 days from the date of receipt of letter or acceptance from Bargarh Municipality. The EMD and APS shall be retained as security deposit till closure of the contract without any interest. The EMD and APS which will be kept as security deposit can be replaced by submitting Bank Guarantee of equal amount. The EMD of the unsuccessful tenderers shall be refunded back on application only after finalization of the bid and drawl of agreement with the successful bidder. In case of failure to execute agreement in time, the EMD and other deposits will be forfeited .The tender call notice shall form a part of the agreement.
3	Details of Terms & Conditions will be incorporated in the agreement.
4	The labours engaged by the agency for sanitation work will perform their duty in uniform, dresses, jacket with all types of protective equipment i.e. gum boot, hand gloves, face mask, helmet etc.
5	Bargarh Municipality shall have the right to add or delete any conditions(s) to and from the agreement as and when necessary for smooth management of sanitation work.
6	The transportation of MSW will be done with due care and transporting vehicles shall be covered as per norms specified by the Odisha State Pollution Control Board.
7	If the agency will not perform the sanitation work to the satisfaction of Bargarh Municipality authorities in any particular day then the Bargarh Municipality is at liberty to engage and substitute man power for sweeping, bush cutting, drain cleaning, engage own vehicle, hired vehicles for lifting the pending MSW and may impose penalty up to 10% of agreement value in which the decision of the Executive Officer will be final and binding which shall be recovered from the monthly bill of the agency.
8	The waste collectors engaged by the agency shall collect solid waste from various households on daily basis in particular fixed timing area wise as may be finalized by the agency in consultations with the Officer-in-charge (Sanitation Expert) of Bargarh Municipality.
9	In case of any dispute arising out of the contract, the matter shall be decided as per law and as per the decision of Executive Officer of Bargarh Municipality.
10	In case, labour rate is hiked by Govt. of Odisha, payment will be made accordingly, considering the engagement of labour in the work duly certified by the Officer-In-Charge(Sanitation Expert) of the work.
11	Evening/night cleaning at market, bus stand and main road area. The agency shall start the work by 5.00 PM to minimize the work load during day time.
12	The agency has to maintain a register clearly indicating the number of labour
13	The Agency must deposit the EPF, ESI & Labour Cess against the labour concerned and submit the copy of EPF deposit ESI of all the employees engaged with in 20 th of the succeeding month positively in the office of the undersigned for record.
14	The labour engaged by the agency should not have any criminal background. If he/she engages in any type of unlawful activities during performance of duty, then the agency will be held responsible, the undersigned will not be held responsible in such circumstances.
15	<i>The labour engaged by the agency should not participate in any strike, lockout, Hartal of any kind in any circumstances. Disobeying which the authority has the right to terminate the agreement with the service provider without any prior notice/information.</i>

Sd/-
Executive Officer,
Bargarh Municipality

CHECK LIST

Sl. No	List of documents	Details of document	Should be left blank for office use only
1	2	3	4
1	Certificate of Registered Firm/Entrepreneur/N.G.O./Private Company		
2	PAN Card		
3	Up-to date GST Clearance Certificate up-to-date 2019-20		
4	Valid up to date EPF Registration Certificate and deduction vouchers issued from concerned RPFC (up-to-date 2019-20)		
5	Valid Labour license under contract labour (Regulation and abolition) Act,1970.(minimum 200 labours)		
8	Credibility and experience certificate issued from the concerned Authority/Employer of a Govt. /ULB/PSU of repute at least for Ten years the work is done for performing the similar nature of work i.e. sweeping of streets. Cleaning of drains, transportation of MSW.		
9	EMD Furnished		
10	Differential amount between tendered value and estimated cost (<i>additional performance security</i>)		

Date:

Bidders' Signature